

AGENDA

Meeting: Pewsey Area Board
Place: Woodborough Club, Smithy Lane, Woodborough, SN9 5PL
Date: Monday 10 October 2022
Time: 7.00 pm

Including the parishes of All Cannings, Alton, Beechingstoke, Burbage, Buttermere, Charlton, Chirton, Easton, Froxfield, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Tidcombe and Fosbury, Upavon, Wilcot, Huish and Oare, Wilsford, Woodborough, Wootton Rivers.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Stuart Figini Senior Democratic Services Officer, direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Jerry Kunkler, Pewsey (Chairman)
Cllr Paul Oatway QPM, Pewsey Vale West (Vice-Chairman)
Cllr Stuart Wheeler, Pewsey Vale East

Items to be considered	Time
1 Welcome and Introductions	
2 Apologies for Absence	
3 Minutes (<i>Pages 5 - 14</i>) To confirm the minutes of the meeting held on 23 May 2022.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 15 - 22</i>) The Chairman will make the following announcements: <ul style="list-style-type: none"> • Post 16 Skills and Participation Offer • Annual Canvas • Building Bridges Update • Wiltshire Independent Living Centre 	
6 Public Health Issue (<i>Pages 23 - 24</i>) Cllr Paul Oatway will report on a public health issue in the Pewsey area. A Public Protection briefing note is attached.	
7 Shared Lives and Shared Days Initiatives To receive a presentation from Amy Smith.	
8 Partner Updates (<i>Pages 25 - 42</i>) To receive any updates from partner organisations: <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire and Rescue Service • Health - Integrated Care Board Update • Health & Wellbeing • Pewsey Community Area Partnership • Parish Councils • Youth • Changes to Engagement and Partnerships Team 	
9 Community Area Grants (<i>Pages 43 - 44</i>) To determine any applications for Community Area Grants.	

10 **Local Highway and Footpath Improvements Group (LHFIG)**
(Pages 45 - 64)

To consider recommendations arising from the LHFIGs meeting held on 20 July 2022.

11 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12 **Future Meeting Dates and Close**

The next meeting of the Pewsey Area Board is scheduled for 28 November 2022, 7pm at Great Bedwyn Memorial Hall.

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MINUTES

Meeting: Pewsey Area Board
Place: Bouverie Hall, North Street, Pewsey, SN9 5ES
Date: 23 May 2022
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Stuart Figini Senior Democratic Services Officer, (Tel): 01225 718221 or (e-mail) stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman), Cllr Paul Oatway QPM (Vice-Chairman) and Cllr Christopher Williams

Wiltshire Council Officers

Richard Rogers – Community Engagement Manager
Dom Argar – Technical Support Officer
Stuart Figini -Senior Democratic Services Officer

Town and Parish Councillors – need to check these – not sure who attended.

Alton Barnes Parish Council – Robert Turner
Chirton and Conock
Easton Royal Parish Council – Margaret Holden
North Newnton Parish Council – Tom Ellen
Pewsey Parish Council – Katrina Ellis
Rushall Parish Council/PCAP - Colin Gale
Woodborough Parish Council - John Brewin

Partners

Wiltshire Police – Insp Allen Lumley, PCSO Jon Mills, Police and Crime Commissioner Philip Wilkinson

Others

PCAP - Susie Brew
Peter Deck

Total in attendance: 30

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
14	<u>Election of Chairman</u> Resolved: To appoint Cllr Jerry Kunkler as Chairman of Pewsey Area Board for the forthcoming Year.
15	<u>Election of Vice-Chairman</u> Resolved: To appoint Cllr Paul Oatway QPM as Vice-Chairman of Pewsey Area Board for the forthcoming Year.
16	<u>Apologies for Absence</u> Apologies for absence had been received from: Cllr Stuart Wheeler, substituted by Cllr Chris Williams Craig Haskell Dawn Wilson – PCAP Caroline Dalrymple
17	<u>Welcome and Introductions</u> The Chairman welcomed everyone to the meeting, in particular the Police and Crime Commissioner, Philip Wilkinson and introduced the Area Board Members. The Chairman also welcomed Peter Deck BEM (former Chairman of Pewsey Parish Council), who was awarded a BEM in the New Years Honours List for services to the community in Pewsey.
18	<u>Minutes</u> <u>Decision</u> The minutes of the meeting held on 28 February 2022 were agreed as a correct record and signed by the Chairman, subject to the following clarification in relation to the attendance list and minute 11 – CATG Update: <ul style="list-style-type: none"> • Mr Mac McLean was speaking as a member of the public and not representing North Newnton Parish Council as he had resigned as a member of the Parish Council on 24 February 2022.

	<ul style="list-style-type: none"> • The part of the footway project under consideration is confirmed as Phase 2B – the completion of the existing path on Rushall Rd from the roundabout (Phase 2A) to a point by the former Reeder’s Garage. 						
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>						
20	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the following announcements which were noted by the Area Board:</p> <ul style="list-style-type: none"> • Great British Spring Clean • Reminder of Platinum Jubilee Plans • Taxi Driver Recruitment Press Release 						
21	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>The Area Board received a report requesting appointments of Councillor representatives to outside bodies, the reconstitution of and appointment to non-priority working groups for the Year 2022/23.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To make appointments to outside bodies for 2022/23 as detailed below: <table border="1" data-bbox="432 1319 1477 1668"> <thead> <tr> <th>Outside Body</th> <th>Councillor Representative</th> </tr> </thead> <tbody> <tr> <td>The Vale Health and Wellbeing Centre</td> <td>Cllr Paul Oatway QPM</td> </tr> <tr> <td>Pewsey Community Area Partnership</td> <td>Cllr Paul Oatway QPM</td> </tr> </tbody> </table> <ol style="list-style-type: none"> 2. To reconstitute and re-appoint Cllr Jerry Kunkler to the Local Highway and Footpath Improvements Group (LHFIG). 3. To note the LHFIG Terms of Reference as set out in Appendix C 	Outside Body	Councillor Representative	The Vale Health and Wellbeing Centre	Cllr Paul Oatway QPM	Pewsey Community Area Partnership	Cllr Paul Oatway QPM
Outside Body	Councillor Representative						
The Vale Health and Wellbeing Centre	Cllr Paul Oatway QPM						
Pewsey Community Area Partnership	Cllr Paul Oatway QPM						
22	<p><u>Pewsey Area Board - Agreeing Priorities for 2022/23</u></p>						

The Community Engagement Manager (CEM) presented the annual review of local priorities report, provided an update on the review of Area Boards (including updates to the Area Board Grant funding criteria), and referred to the recent publication of the [Area Board Handbook 2022](#).

The CEM explained that the report had been prepared in consultation with the Area Board Councillors and celebrates the success so far and supports the Area Board in setting its priorities for the coming year. He summarised the progress made during the current year, the challenges and impact of Covid-19, and the key achievements for the following four priorities:

1. Positive Activities for Young People
2. Climate Change
3. Health and Wellbeing
4. Transport and Access

The Area Board were reminded that the current priorities were selected less than a year ago, with progress in some areas being limited. The CEM suggested that the Area Board may wish to continue focussing on the current priorities in order to deliver positive outcomes for the Pewsey area. The potential priorities for 2022/23 included the following, with each priority supported by an Area Board Councillor, who would oversee its delivery and provide progress reports to future Area Board meetings:

1. Support the provision of positive activities for young people
2. Protect the environment and reduce carbon footprint
3. To improve bus services and access
4. Health and Wellbeing

Resolved:

1. **To acknowledge the progress update from the 2021/22 local priorities work.**
2. **To approve the priorities listed below to focus on in the coming year.**
 - a. **Support the provision of positive activities for young people – Cllr Jerry Kunkler**
 - b. **Protect the environment and reduce carbon footprint – Cllr Jerry Kunkler**
 - c. **To improve bus services and access – Cllr Paul Oatway**
 - d. **Health and Wellbeing – Cllr Stuart Wheeler**
3. **To appoint a councillor lead for each of the selected priorities, as detailed in 2 above.**

	<p>4. To appoint any required working groups in relation to each priority where a suitable existing externally operated groups is not already in place.</p>
23	<p><u>Rural Youth Project - Year 1 Report</u></p> <p>The Community Engagement Manager (CEM) presented the Rural Youth Project Year 1 report and reported on the progress of the project since July 2021, proposals for Year 2 of the project and consideration of funding issues and development of the project.</p> <p>The Area Board was informed that the project was to provide expertise locally to help build a sustainable offer to young people in the Pewsey area and four other rural areas. The consultation and research phase commenced in August 2021 until February 2022, with a delivery phase currently being entered into. The Area Board had provided grant funding of £5,000 towards year 2 of the project. The report detailed seven deliverable outcomes proposed by the CEM for the Area Board to agree.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. That the report and presentation be noted. 2. That the Area Board agrees the deliverables identified in paragraph 6 of the report to be the basis of Community First’s work if funding is agreed.
24	<p><u>Positive Community Action</u></p> <p>The Chairman reported that the representative from Positive Community Action was unable to attend this meeting and that the presentation on the organisation’s activities would be deferred to the next Area Board meeting in September 2022.</p>
25	<p><u>Partner Updates</u></p> <p>(a) Wiltshire Police</p> <p>The Area Board received a written and verbal update from Insp Al Lumley, Wiltshire Police, which included detail about the Community Policing Team, Wiltshire Police performance to March 2022, hate crime overview and local priorities and updates in relation to the Pewsey area.</p> <p>Insp Lumley, along with PCSO Jon Mills and the Police and Crime Commissioner (PCC), Philip Wilkinson responded to questions about the provision of PCSO’s dedicated to the Pewsey area. Insp Lumley confirmed his comment at the previous Area Board meeting that the</p>

number of PCSO's is not increasing and there were no dedicated units for Pewsey. Peter Deck expressed surprise that in recent years the Police precept had been increased to support the appointment of additional Police officers, although he felt this was not materialising on the ground. The PCC confirmed that the Wiltshire Police was recruiting new officers and the force would be increasing from 940 to 1100 officers. This would result in additional officers supporting Neighbourhood Teams, including the team in Pewsey within ten months time, cyber crime teams and traffic police.

The PCC also responded to claims that the public's faith in the Police was at it's lowest. He commented on the work being undertaken by the Police, with new training programmes, improvements to IT, and making sure very high professional standards are in place. The PCC confirmed that he was working with Chief Constable to address these issues.

The Area Board noted that recruitment to the Police force in Wiltshire was not an issue, as 200 applicants recently applied for 20 positions. The force was actively considering the blend of new recruits which included the recruitment of ex-military.

The PCC spoke on operations undertaken by the Police and encouraged the public to continue reporting any suspicious activity to the neighbourhood team or [Crimestoppers](#) to enhance the collection of intelligence to enable a coordinated approach to tackling crime in the South West.

(b) Dorset and Wiltshire Fire and Rescue Service

The Area Board received a written update from Simon Todd, District Commander for East Wiltshire, which included detail about the Community Safety Plan, reducing the level of risk and harm from fire, interaction between the Protection Team and Local authorities, on call recruitment and recent news about first national biker down safety campaign, bonfires and garden safety, support for Ukraine, water safety and support for Pride.

Cllr Oatway, as Vice-Chair of the Fire Authority, highlighted the developing crisis across the fire service in relation to finances. He explained that the Fire Service were unable to raise their level of precept to cover increasing costs and this would have a dramatic impact on the service within the next 3 years. He referred to the outstanding work undertaken by the Fire Service, in particular, the speedy response (6 minutes from receiving the first call out to arriving on scene) to a fire at Woodborough CE VA Primary School towards the end of 2021.

(c) Health

The written report was noted.

(d) Older People's Champion and Health & Wellbeing

Susie Brew, on behalf of Dawn Wilson reported that the Memory Café and Movement to Music continued to run in the Bouverie Hall and various projects were being undertaken in the villages.

(e) Pewsey Community Area Partnership

Susie Brew provided a summary of the PCAP Annual Report 2021/22, which included detail about the work of the Pewsey Vale Tourism Partnership, PCAP, youth activities and the Health & Wellbeing group.

In Particular Susie commented on the delivery of the Itineraries and Walkers are Welcome projects, a revamp of the walking leaflets along with a reprint, the work of PCAP in supporting small local community groups with insurance and banking facilities, enabling the groups to apply for grant funding, the condition of the canal towpath and ongoing discussions with the Canal and River Trust, continued contact with Malmesbury Neighbourhood Planning team, administering grants by the Health and Wellbeing Group, Movement to Music Together exercise class and the Memory Café reopened in April 2021.

Colin Gale reported on the DfT Rural Mobility Scheme and the £1.2m secured for the Pewsey service improvements. He confirmed that Paul Sanders, Rural Buses project manager, had been appointed by Wiltshire Council to manage the service improvements. Colin also reported on Pewsey Station being nominated by GWR for accessibility improvements under a DfT scheme and GWR had requested letters of support from local organisations. All appropriate organisations had responded to the request. It was noted that Bedwyn would lose its direct service into Paddington for off-peak travel and the proposed connections had been identified as poor. Discussions with GWR are continuing to restore the service. In response to a question about support for two stations, Colin confirmed that support for stations at Pewsey and Devizes from the Bedwyn and Pewsey Groups was necessary in order to improve services going west.

The Chairman thanked Susie, Dawn and Colin for all their hard work and the work of PCAP.

(f) Parish Councils

North Newnton Parish Council – Tom Ellen reported that the Parish

	<p>Council, at their meeting held on 3 May 2022 had agreed to paint the North Newnton and Bottlesford phone boxes purple and silver to commemorate HM The Queen’s Platinum Jubilee.</p> <p>Youth – Kat reported on an event being held at Coopers Field on 6 August 2022 to include BBQ, music and food.</p> <p>Shalbourne Classic Car Show – The Area Board noted that the Classic car show would be held during the summer 2022.</p>
26	<p><u>Community Area Grants</u></p> <p>The Area Board considered three applications for Community Area Grant funding and one for a Youth Grant funding. The Chairman invited a representative of each applicant to give a brief overview of their project to the Area Board.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To approve the following three applications for Community Area Grants. <ol style="list-style-type: none"> a. Stanton St Bernard Millennium Committee - £850 towards Exhibition Stands b. Chirton and Conock Parish Council - £500 towards Defibrillator for Conock village c. Woodborough Parish Rooms Management Committee - £2000 towards their Maintenance Project 2. To approve the following Youth Grant : <ol style="list-style-type: none"> a. Youth Adventure Trust - £2192.05 towards supporting disadvantaged young people in Pewsey
27	<p><u>Local Highway and Footpath Improvements Group (LHFIG) - Update</u></p> <p>The Community Engagement Manager reported that Wiltshire Council’s Cabinet, at its meeting on 26 February 2022, had approved proposals to expand the remit of Community Area Transport Groups, along with increases in funding, and rename them as Local Highway and Footpath Improvements Group (LHFIG).</p> <p>The Area Board received the notes of the first LHFIG meeting held on 4 May 2022, with the recommendations being presented by Colin Gale.</p> <p>Resolved:</p> <ol style="list-style-type: none"> 1. To close Issue 5999, Rushall Pewsey Road Freight Study

	<p>2. To add Issue (with funding) 10-22-4 Burbage Horse Warning Signs, £500 to the Priority Schemes List</p> <p>3. To allocate funding to Issue 10-21-2 Woodborough Footway, £1,600 on the Priority Schemes List</p>
28	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
29	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 19 September 2022, 7pm at a venue to be decided.</p> <p>The Chairman thanked everyone for attending.</p>

Area Board Briefing Note – Post 16 Skills and Participation Offer

Service:	Post 16 Skills and Participation
Date prepared:	8th August 2022
Further enquiries to:	Catherine Brooks – Employment and Skills Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

The Post 16 Skills and Participation team are on hand to support young people aged 16 – 17 years who are NEET (Not in Education, Employment or Training) or at risk of becoming NEET.

The EET (Education, Employment or Training) service will work 1-1 with young people to support them and help them understand the local offer, whether that is Sixth Form, College, Traineeships or Apprenticeships. Or other local programmes which offer employability support, confidence building, life skills, functional skills in Maths and English for example.

With the aim to re-engage them back into Education, Employment or Training.

You can find more information and how to refer a young person – or yourself on our Work Wiltshire website – www.workwiltshire.co.uk/young

The Work Wiltshire website also holds a vast amount of information around all things Employment and Skills, for the wider community, no matter your age for example apprenticeship information or for those with barriers to work and support for Ukraine refugees.

Follow our Social Media pages for fresh content and local opportunities.

Twitter - @WorkWiltshire

Instagram - @young_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

Catherine.brooks@wiltshire.gov.uk

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Area Board Briefing Note – Annual Canvass

Service:	Electoral Services
Date prepared:	20 June 2022
Further enquiries to:	Caroline Rudland Head of Electoral Services
Direct contact:	elections@wiltshire.gov.uk

Each year the statutory Annual Canvass process takes place between June - November. This is an audit to ensure the electoral register is accurate and all those people entitled to vote are registered.

Forms will be sent to all properties in July. We encourage everyone to check the information is correct and use the contact details on the form to update their details as appropriate, preferable by using the online or telephone service as this is a quicker and efficient option.

Some households will be **required** to respond where other households only need to if there is a change in the information shown on the form. Full details will be explained on the form.

If you can disseminate the information within your parishes, and encourage households to respond as soon as possible, it will save further reminders being sent.

The final process for those households that do not respond to the initial and reminder form, is to employ canvassers to door knock to encourage a response. This will take place during September.

However, hopefully the number of properties to door knock can be significantly reduced if households respond to the forms so, please encourage your communities to do so.

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Area Board Briefing Note – Building Bridges, support available for unemployed/ not in education

Service:	Employment and Skills
Date prepared:	18/8/22
Further enquiries to:	Emily Hughes, Team leader Building Bridges
Direct contact:	Emily.hughes@wiltshire.gov.uk

The Building Bridges project continues to support those furthest from the workplace or with multiple barriers back towards the world of work, education or training. The team offer bespoke 1:1 support to help identify what barriers a person might have which are preventing them progressing and help plan ways to address these. They can even offer up to 12 weeks support once someone has entered employment/ education to ensure they have settled in and aid with transition.

Building Bridges can work with any Wiltshire resident aged over 15 (no upper age limit) as long as they have the right to work in the UK and are not currently in and employment / formal education.

The team are currently supporting a range of NEET (not in employment education and training) young people to identify what their plans for September and make steps towards engaging with that goal.

The project has recently seen a large increase in referrals for support for Ukrainian guests through the Family and Community Learning ESOL (English for speakers of other languages). We are working in close partnership with FCL to offer ongoing support to those completing their ESOL programme and help them access work or further training.

We are keen to work with local communities to reach those individuals whom we may not have reached yet and offer them the fantastic 1:1 support the team are able to provide.

Building Bridges is a partnership of organisations, led by Community First, that has come together to deliver the Building Better Opportunities Programme across Swindon and Wiltshire.

The project has received up to £8.4M of funding from the European Social Fund and The National Lottery Community Fund as part of the 2014-2020 European Structural and Investment Funds Growth Programme in England.

Support is free for those participating on the project.

Referrals can be made by a professional or self referral and can be made via the Website.

More information on the project can be found at: www.buildingbridgessw.org.uk

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Wiltshire Centre for Independent Living is a Disabled People's user led organization.

Our aim is to ensure that all people in Wiltshire can live the life they choose as valued members of their community.

We support people to live independently and well and to have a voice. Our main activities are:

- Supporting people who receive direct payment from Wilts Council to employ their own care
- Promoting PA opportunities, with a PA register and promotional events (PAs provide paid care and support so that people can live independently)
- Providing varied opportunities for disabled people to have a voice and co-produce local services.
- Supporting all our communities to be inclusive and welcoming through the Make Someone Welcome campaign
- Providing awareness raising sessions on disability issues and wider community development work
- Providing a community connector service, working alongside people in the community who want to get back to living well after they have experienced issues that have prevented this

We have several partners who commission us to do this work, including Wiltshire council, Wilts CCG and local Primary Care Networks (G.P practices)

All our work starts with this question: 'what does a Good life look like to you and what do you need to live it'. We have used this question in our forums, consultations and all our 1:1 work, and we now have over 2000 responses from disabled people in Wiltshire. Disability is defined broadly and includes physical disability, dual sensory, mental health issues, learning disability and Autism.

The PowerPoint slide pack is a synthesis of all the responses to this question, providing a unique knowledge base for decision makers and planners. The messages are simple, yet we know that we aren't achieving these things for all our residents. Please do use the findings in whatever way you find useful and contact us if you would like any further information/ conversations:
mary@wiltshirecil.org.uk

Report author: Mary Reed

Organisation name: Wiltshire Centre for Independent Living

Date: 23/06/22

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Area Board Briefing Note – Odours from agricultural spreading

Service:	Public Protection
Date prepared:	8 September 2022
Further enquiries to:	Gary Tomsett EC&P Team Manager
Direct contact:	gary.tomsett@wiltshire.gov.uk

During the spring and in the summer after harvesting, Wiltshire Council occasionally receives complaints concerning agricultural odours. Generally, the most common source of odour complaints relate to the storing and spreading bio-solids (sewage sludge), animal manures (such as chicken manure) and slurries (muck spreading). Prevailing winds can carry these odours some distance across fields and into residential areas.

Most people recognise the smell of animal slurry and will generally accept it as a part of being in the countryside. What concerns many however is the use, and in particular the smell, of sewage sludge. Sewage sludge is the semi-solid material left over from the sewage treatment process. It is a readily available and sustainable resource, which contains valuable nutrients and trace elements essential to plants and animals. The spreading of sewage sludge onto agricultural land is a perfectly legal and is recognised as a sustainable agricultural practice as it reduces the use of chemical fertilisers. Without recycling in this way, these wastewater by-products would need to be disposed of in much less sustainable ways, for example by being sent to landfill.

The process of spreading is a key factor in successful farming; unfortunately, the weather and positions of their fields/crops dictate when farmers can spread. The Department for Environment, Food and Rural Affairs (DEFRA) has published a [Code of Good Agricultural Practice](#). The code is a practical guide to help farmers protect the environment in which they operate. Whilst the code in itself is not law, compliance with it can help farmers meet their legal obligations. The code provides advice to farmers on how to carry out their activities, such as spreading, whilst causing minimum nuisance to neighbouring properties.

Best practice advice from DEFRA includes the following:-

If possible, to reduce odour and ammonia loss:-

- use a band spreader or injector to apply slurry.
- otherwise, use broadcast equipment with a low trajectory and large droplets. Broadcast slurry (by splash plate) should be incorporated immediately, and at the latest within 6 hours.
- if solid manure, it should be incorporated as soon as possible and at the latest within 24 hours.

Livestock manures should not be applied when:-

- the soil is waterlogged; or
- the soil is frozen hard; or the field is snow covered; or
- heavy rain is forecast within the next 48 hours.

Farmers are also advised to avoid spreading at weekends, bank holidays, in the evening or in fields close to and upwind of houses, unless it is solid manure that has been well composted, or slurry that is to be band spread, injected or has been treated to reduce odour.

The practice of stockpiling and spreading of treated sewage sludge and bio-solids on agricultural land is controlled by the [Sludge \(Use in Agriculture\) Regulations 1989](#) and regulated by the Environment Agency. Queries relating to spreading should initially be raised with the EA using the contacts below

Email: enquiries@environment-agency.gov.uk Telephone: 03708 506 506

As there is a great deal of working farmland within Wiltshire agricultural odours can be a problem, resulting in short term agricultural odours within the area. The duration and intensity of the odour is often difficult to predict depending on weather conditions.

In instances of significant odour over a prolonged period, an officer from Public Protection Services will contact the farmer and visit the area to assess the extent and severity of the odour. They will also try to establish if the odour is the result of any bad agricultural practice. Where farmers are spreading without regard to the code then they will be advised as to what best practice is and encouraged to use it.

It is unlikely that legal action under the statutory nuisance powers contained in the Environmental Protection Act 1990 will be taken against agricultural odours in a countryside location, unless the odour:

- is unreasonably excessive,
- has persisted for a prolonged period,
- the source is identifiable, and
- is affecting resident's homes

If the Council is satisfied that, despite having received appropriate advice, agricultural material is continuing to be spread in a manner which does not follow the Code, and this in turn is resulting in unacceptable levels of odour, then it may be possible to take legal action.

It is also recognised that there may be circumstances where a household is subject to repeated odours, either simultaneously or consecutively from several different locations over a number of days. We can only hold each landowner responsible for activities on their land and cannot take into account the cumulative impact of other spreading activities carried out on land not within their ownership.

Pewsey Area Board Update

Devizes Community Policing Team

September 2022



Agenda Item 8

Your CPT – Devizes, Marlborough & Pewsey

Inspector: Al Lumley

Neighbourhood Sergeant: Luke Atkinson

Neighbourhood Officers:

PC Eleanor Porter

PC Sarah Hardwidge (Acting Sergeant)

PC Nicky Crabbe

PCSOs:

Emily Johnson, Jonathan Mills (Pewsey)

Mark Braithwaite, Emily Johnson, Melissa Camilleri (Marlborough)

Andrew Maclachlan, Paula Yarranton, Kelly Watts (Devizes)

Performance – 12 Months to June 2022

Force

- Wiltshire Police recorded crime reports a YoY increase of 10.5% in the 12 months to June 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 18.1% increase in violence without injury crimes in the 12 months to June 2022.
- In June 2022, we received:
 - 9,427 '999' calls, which we answered within 8 seconds on average;
 - 11,522 '101' calls, which we answered within 16 seconds on average;
 - 12,522 CRIB calls, which we answered within 2 minutes and 27 seconds on average.
- In June 2022, we also attended 1,718 emergency incidents within 9 minutes and 36 seconds on average.

Crime Type	Crime Volume	% of Crime
Totals	42,401	100.0
Violence without injury	7,456	17.6
Violence with injury	6,268	14.8
Criminal damage	5,139	12.1
Stalking and harassment	4,172	9.8
Public order offences	4,104	9.7
Other crime type	15,262	36.0

Devizes CPT

Crime Type	Crime Volume	% of Crime
Totals	3,234	100.0
Violence without injury	502	15.5
Violence with injury	438	13.5
Criminal damage	379	11.7
Stalking and harassment	316	9.8
Public order offences	297	9.2
Other crime type	1,302	40.3

Stop and Search information for Devizes CPT

During the 12 months leading to May 2022, 120 stop and searches were conducted in the Devizes area of which 61.7% related to a search for controlled drugs.

During 78.3% of these searches, no object was found. In 27% of cases, an object was found. Of these cases 68.3% resulted in a no further action disposal; 18.3% resulted in police action being taken; 9.2% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 93 stop and searches
- Black or Black British – 9 stop and searches
- Asian or Asian British – 6 stop and searches
- Mixed – 4 stop and searches

Performance – Hate Crime Overview

Force

Hate Crime is reporting as stable, with a slight loss of seasonality since the impact of Covid. Volumes are now reporting flatter across the year. Year on year reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

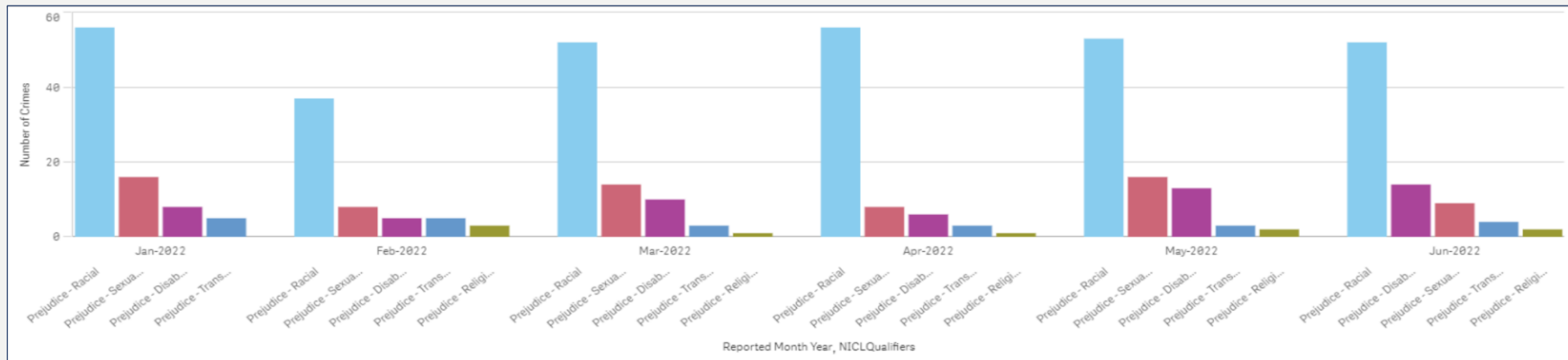
Page 28

Devizes CPT

	Number of Crimes	Change (number)	Change (%)
Total	50	-19	2.0%
Prejudice – Racial	36	-20	2.9%
Prejudice – Sexual orientation	8	4	166.7%
Prejudice - Disability	6	-2	-50.0%
Prejudice - Religion	1	-1	-50.0%
Prejudice - Transgender	0	0	0.0%

Year on year comparison June 2021 to June 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

Force Hate Crime (6 months to June 2022)



Local Priorities & Updates

Priority	Update
Milton Lilbourne ASB	We are aware of reports from the community of Milton Lilbourne regarding a number of dogs that are allowed to roam around the village and have caused concern for residents. We have identified the owner and in conjunction with partners we are taking action to resolve this issue.
Allotments @ Easterton Lane	We have had a couple of reports of people tampering with the sheds on Easterton Lane. Although nothing appears to have been stolen other than the locks being removed, we would ask that the public remain vigilant. It is unusual for this to occur and nothing stolen or tampered with.
Op Siege	Victims of residential burglaries will now be visited by a member of the local neighbourhood team to be given a 'SelectaDNA' kit and shown how to use and register it. These kits mark valuable property with a special material that leaves a specific trace behind which can help identify stolen items. SelectaDNA kits can be bought online, but the company have teamed up with Wiltshire Police to ensure victims of crime don't become repeat victims. The neighbourhood team provide crime prevention advice and material during the same visit. Feedback from the public so far has been very positive and our staff have been working hard to promote the initiative.
HMICFRS report findings	The findings of the report have now been published and have highlighted a number of areas where Wiltshire Police need to improve their service. This is a large piece of work that will take significant resource but is crucial that we get right. Those that work for the police are saddened by the report but are energised to do something about the failings. We encourage people to read the report on the HMICFRS website for full details. Some additional slides on this topic can be found at the rear of this pack.

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Devizes Community Policing Team area, visit <https://www.police.uk/pu/your-area/wiltshire-police/devizes/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

www.wiltsmessaging.co.uk



Page 31

Follow your CPT on social media

- [Devizes Police Facebook](#)
- [Devizes Police Twitter](#)
- [Marlborough Police Facebook](#)
- [Marlborough Police Twitter](#)
- [Pewsey Police Facebook](#)
- [Pewsey Police Twitter](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the Wiltshire Police website. At the top left is the Wiltshire Police logo. To the right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Devizes CPT". Below this is a paragraph: "CPT Devizes covers the areas of Devizes, Marlborough and Pewsey and surrounding areas." This is followed by two paragraphs of contact information and a link to a map of the Devizes area.

HMIC PEEL 2021/22 Report Area Board Update

September 2022



About HMICFRS and PEEL

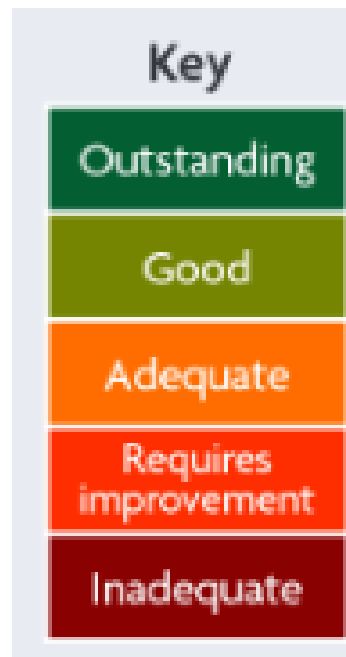


HMICFRS is Her Majesty's Inspectorate of Constabulary and Fire & Rescue Services. They inspect police forces across England, Wales and Northern Ireland as well as fire and rescue services in England.

Their principal aim is to promote improvements in policing and fire and rescue services to make everyone safer.

Within policing they do this via a rolling programme of inspections related to specific themes such as domestic abuse or terrorism to at a more holistic level through their PEEL (Police Efficiency, Effectiveness and Legitimacy) inspection process.

If serious concerns are identified as part of the PEEL inspection, HMICFRS can move forces into a process called Engage (similar to OFSTED's special measures) where additional scrutiny and support is put in place to facilitate rapid improvements in areas of concern.



Wiltshire Police PEEL 2021/22

Area	Grading
Preventing crime	Requires Improvement
Investigating crime	Requires Improvement
Treatment of the public	Requires Improvement
Managing offenders	Requires Improvement
Developing a positive workplace	Requires Improvement
Responding to the public	Inadequate
Protecting vulnerable people	Inadequate
Good use of resources	Inadequate

The inspection (carried out in January 2022), identifies pockets of good practice but has shown that the service we provide to the public is inconsistent and failing to provide a routinely high standard. We are determined to address this – **improving service delivery is the Chief Constable’s highest priority.**

Our response

Whilst hugely disappointing for all our officers and staff, we take the concerns raised very seriously and are already taking comprehensive action to address these:

- **Establishing a dedicated action taskforce:** re-setting and improving the fundamentals of public service from point of contact through to justice outcomes
- **The Chief Constable has personally outlined his expectations to over 1,500 officers and staff** regarding the need to collectively reset and return to the core basics of pride in service and pride in standards
- **Focused ongoing training for all front-line officers and staff**, and critically, with supervisors/sergeants
- **Enhanced training has been delivered** to Contact Centre staff on identifying vulnerability threat, harm and risk in every public interaction
- **We are introducing a Force-wide Volume Crime Team:** further professionalism in investigating crime across neighbourhoods, keeping victims informed and working with the Crown Prosecution Service to deliver better outcomes.



Transparency

We are committed to demonstrating to the public that we are making progress against the HMICFRS PEEL recommendations

A dedicated page on our website has been built to house all information and updates on our response.

This includes a link to the full report, our response to the report and detail on how we plan to make progress

The page is accessible via the homepage of www.Wiltshire.police.uk



Summaries of the Chief Constable's quarterly updates to the Police Performance Oversight Group will be published on our site

Update for Wiltshire Area Boards

September 2022

Connecting with our Communities (CWOC)

The Connecting with Our Communities (CWOC) workshop took place at County Hall on the 30 August. The event was attended by VCSE members, Wiltshire Council colleagues and other partners.

Aims for the session included:

- To re-affirm the purpose of the Connecting with Our Communities (CWOC) group.
- To think about and agree what good looks like if we were living up to our purpose.
- To co-develop a model of intensive listening exercises (with this section of the event facilitated by Wiltshire Council colleagues).

Attendees unanimously agreed the group's purpose as being: -

- The CWOC group will have a 'helicopter view' of Alliance work and will provide a mechanism to support and guide meaningful community engagement throughout development, initiation and delivery of our transformation and service improvement work.
- To create a connecting space for organisations and people wanting to undertake meaningful community engagement. Group members can offer their own skills and expertise and signpost to other resources and groups.
- To be a vehicle for learning and sharing best practice so we grow our knowledge and capability together.
- Being a role model for our Alliance principles of engagement, advocating and enabling good practice across all our community voice and engagement work.
- Providing a forum to establish working relationships and processes to enable our community engagement work to be successful.
- Be the connecting group with wider scale work across the BSW system.

The group also explored the frameworks to be used going forwards and how these shape the principles of the group.

- [NHS England recently published guidance](#) related to community engagement that amongst other elements set out legal obligations to undertake community engagement.
- The BSW People & Communities Strategy that has previously been adopted by the CWOC group with the acknowledgement that it is a working document that will continue to be developed.

The main session was a World Café discussion forum where each of the five groups focussed on a different principal benefit of the statutory duties of engagement as set out in the NHS England guidance referenced above. These key areas were Assets, Data & Insight, Designing Services, Understanding Barriers, and Health Inequalities.

The next steps for the group are to identify and understand any gaps based on the feedback from the session and further collaboration to develop a plan on how best to make improvements in those areas.

Covid-19 and Flu Vaccinations

To stay protected throughout the cold winter months, residents in Wiltshire are advised to have both the Covid-19 autumn booster jab and the seasonal flu vaccine.

Each of the vaccines provide an added layer of protection against the two illnesses, both of which are expected to become more prevalent as the temperature drops and people spend more time indoors.

In the coming weeks, all adults over the age of 50 will be invited to come forward to arrange their Covid-19 booster vaccine through the National Booking Service, which is available online at www.nhs.uk or over the phone on 119.

At the moment, however, appointments for the booster jab can only be made by those over the age of 65, frontline health and care workers, pregnant women and people with a weakened immune system, along with those who they share a home with.

Further invitations will be sent out to other age groups, including people in their 50s and early 60s throughout September and October.

Appointments for the flu vaccine are now open to people of all ages.

Those eligible for a free jab, such as people aged 65 and over, can book their vaccination through their GP practice or at an independent high street location, such as a chemist or large supermarket.

People not eligible for the free jab can still arrange to be vaccinated but will be required to pay.

Further information about how to book an appointment can be found by visiting www.nhs.uk/flujab and www.nhs.uk/covid-vaccine.

Keep up to date

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone. A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>

Feedback on NHS funded care is focus of new report

The experiences of people who have applied for NHS continuing healthcare (CHC), a package of care for adults with significant needs, is the focus of a new report from Healthwatch Wiltshire.

Applying for CHC, which is arranged and funded by the NHS, involves a person being assessed for their eligibility on factors such as their breathing, mobility, nutrition and psychological needs.

Our project came about after local people expressed their concerns about trying to get information about CHC, the application process and meeting the eligibility criteria. Bath and North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (now BSW Integrated Care Board) asked us to devise a survey to hear people's views.

Our report reveals that people prepare carefully for the CHC assessment but don't always receive key information before they start, and find the process complicated and challenging.

We also found:

- Most applications are made by someone other than the person who needs to be assessed.
- The process is easier if people have a social worker to help them.
- Applicants who meet the criteria tend to be people who understand the terminology.
- People who didn't meet the criteria felt let down and questioned the process.
- A clear theme was the need for better liaison between CHC teams and care

providers, particularly when a change of care setting is required.

- People thought staff were

professional, empathetic and supportive.

Our report has been shared with BSW ICB, which is currently making improvements to the way it delivers the CHC service.

Catharine Symington, Interim Manager at Healthwatch Wiltshire, said: "Thank you to everyone who gave their feedback. It's clear that better communication is key to improving people's experiences, which can be achieved by making quite simple changes such as ensuring people have all the information they need. We look forward to following the ICB as they work to achieve these changes."

Kirstie Jackman, Head of Operations and Clinical Quality for Continuing Healthcare (CHC) and Funded Nursing Care (FNC) at BSW ICB said: "Our aim is to provide an open, transparent and effective assessment process which the individual and/or their representative feels they have been fully involved in and listened to, therefore the feedback we have received from this survey will further inform the changes we make in our processes."

[Read the report](#) on our website.



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Briefing Note Engagement and Partnerships Team Structure August 2022

Service : *Leisure, Culture and Communities*
Further Enquiries to: *Rhys Schell, Service Manager, Engagement and Partnerships*
Date Prepared: 22/08/2022
Direct contact: rhys.schell@wiltshire.gov.uk

Engagement and Partnerships Team

The new staffing structure for the Engagement and Partnerships team comes into place from 1 September and introduces three officer levels of support to local communities and Area Boards. Officers will work collaboratively across community areas, however, locally named contacts remain available for Councillors, partners and residents to directly engage with. The service will work with communities in an innovative and proactive way and empower them to do even more for themselves and to deliver to the Wiltshire Council Business Plan. A brief overview of the respective duties are set out below.

- **Strategic Engagement and Partnerships Manager**

The six Strategic Engagement and Partnership Managers (SEPMs) will hold overall responsibility for Area Board delivery and the development of the local Area Board work plan in conjunction with the local Councillors. The SEPMs are the main points of contact for local Councillors, strategic partners, community volunteers and leaders. Each SEPM will lead an organisational theme, which includes children and young people, equality, diversity and inclusion, the environment, economic regeneration and older and vulnerable adults, however, this is not an exhaustive list and will be reviewed regularly. The SEPMs will drive this area forwards across communities and develop exciting link ups between council services and the community to provide excellent information, insight and evidence sharing between parties.

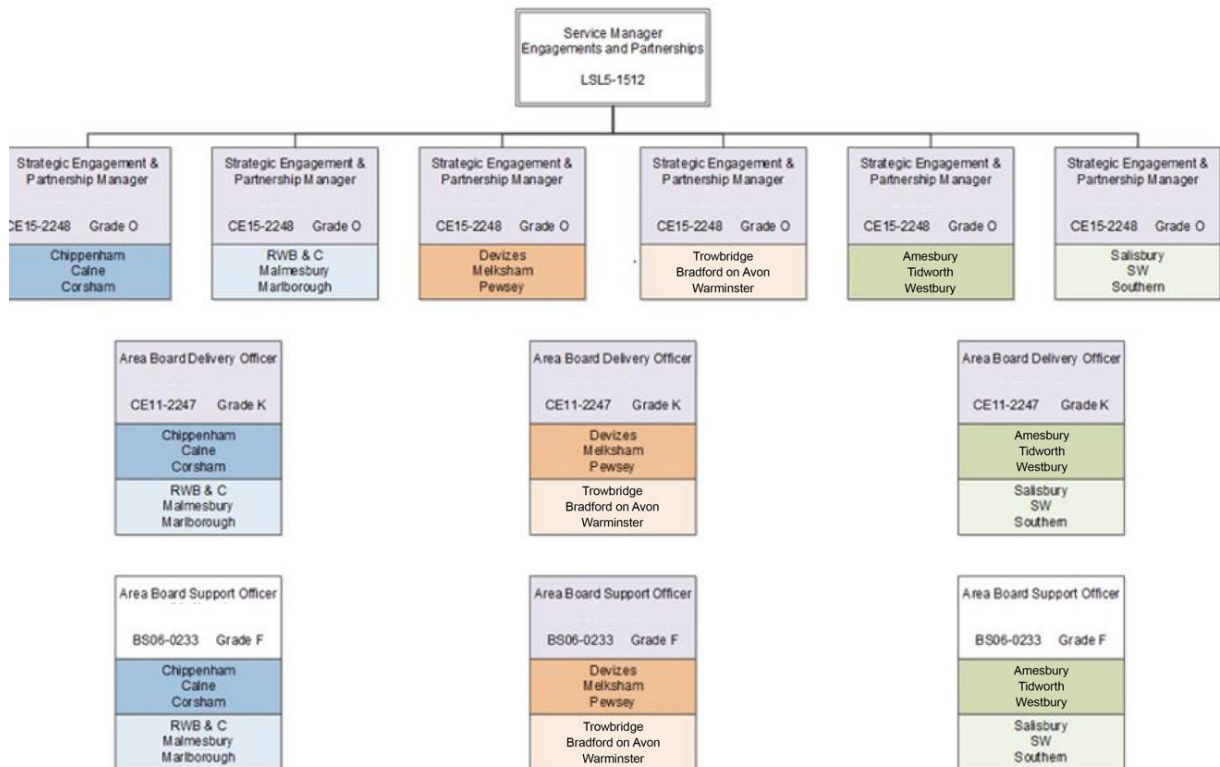
- **Area Board Delivery Officer**

Three dedicated officers that facilitate and support Area Board delivery in an innovative way. The delivery officers will build exceptional relationships with the voluntary and community sector and other key local partners to facilitate projects and initiatives that support the objectives of the Area Board work plans. They will be actively involved in Area Board business meetings, engagement activities, events and working groups to deliver exceptional local and organisational outcomes.

- **Area Board Support Officer**

Three Area Board Support Officers will oversee and effectively implement all grant funding processes. This includes eligibility assessment, reporting, payments, impact analysis, budget monitoring and audit. The Area Board Support Officers will collate and assess data on behalf of the team, facilitate regular communication through online platforms such as Our Community Matters and respond to resident enquiries. They report to the Strategic Engagement and Partnership Managers.

Structure Visual



The post holders are as follows:

- Andrew Jack, (01225 713109 or andrew.jack@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Malmesbury, Marlborough, Royal Wootton Bassett and Cricklade
- Ros Griffiths, (01225 718372 or ros.griffiths@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Corsham, Chippenham and Calne
- Liam Cripps, (01225 713143 or liam.cripps@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Bradford on Avon, Trowbridge and Warminster
- Richard Rogers, (07771547522 or richard.rogers@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - Melksham, Devizes and Pewsey
- Graeme Morrison, (01225 713573 or graeme.morrison@wiltshire.gov.uk), Strategic Engagement and Partnerships Manager - Westbury, Amesbury, Tidworth
- Karen Linaker, (01722 434697 or karen.linaker@wiltshire.gov.uk) Strategic Engagement and Partnerships Manager - South West, Salisbury, Southern Wiltshire
- David Holker, Area Board Support Officer (North)
- Catherine Russell, Area Board Support Officer (South)

The three vacant Area Board Delivery Officer roles and the central Area Board Support Officer role are currently being recruited to.

Briefing prepared by: Rhys Schell, Service Manager, Engagement and Partnerships

Report Date: 22/08/2022

Report To	Pewsey Area Board
Date of Meeting	Monday, 10 October 2022
Title of Report	Pewsey Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Pewsey Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2022/2023</u>	£ 16,744.00	£ 14,135.00	£ 7,700.00
Awarded To Date	£ 3,350.00	£ 2,192.05	£ 150.00
Current Balance	£ 13,394.00	£ 11,942.95	£ 7550.00
Balance if all grants are agreed based on recommendations	£ 11,923.80	£ 11,942.95	£ 7550.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG777	Community Area Grant	Hilcott Village Hall	Hilcott Village Hall Trust Barnard Meadow erection of boundary fence and gates	£2946.40	£1470.20

Project Summary:

Having acquired a piece of land adjacent to Hilcott Village Hall last September, we have plans to provide a small car park and community garden space to serve the hall and parishioners with benches, a flower garden and a pleasant rural ambience where people can meet and relax. We have started the clear the land and wish to now erect stock fencing, two gate posts and two five bar gates on two sides of the perimeter so that the boundary is clearly delineated. We have consulted with the local farmer whose land abuts Barnard Meadow and he is receptive to the proposal.

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Richard Rogers, Community Engagement Manager, Richard.Rogers@wiltshire.gov.uk

Pewsey Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	Pewsey LHFIG – Notes of virtual meeting held on 20th July 2022 at 14:00 hrs			
1.	Attendees and apologies			
		<p>Attendees:</p> <ul style="list-style-type: none"> Cllr Jerry Kunkler – Chair Cllr Paul Oatway Vanya Body – Froxfield PC John Brewin – Woodborough PC Dawn Wilson – Wilcot Huish and Oare PC Colin Gale – Rushall PC Andrew Flack – Upavon PC Paul Mills – Chirton and Conock PC Tom Ellen – North Newnton PC Elizabeth Martin – Alton PC Susannah Lampard – Chirton PC Margaret Holding – Easton Royal PC John Ford – Pewsey PC Lisa Brindley – Pewsey PC Mark Stansby – Wiltshire Highways 	Area Board to note.	AB
		<p>Apologies:</p> <ul style="list-style-type: none"> Richard Netherclif – Manningford PC Mike Lockhart – Shalbourne PC Dianah Shaw – Shalbourne PC Cindy Creasy – Wootton Rivers PC Gordon Ball – Little Bedwyn PC Philip Rushmere – Wiltshire Highways Matt Perrott – Wiltshire Highways 		

Pewsey Local Highways & Footway Improvement Group

Page 46

2.	Notes of last meeting			
		The notes of the previous LHFIG meeting held on 4 th May 2022 were presented to the Area Board on 23 rd May 2022, passing all recommendations.	LHFIG to note.	All
3.	Financial Position			
		<p>The current balance for 2021/22, less previous commitments, stands at £17,533.75 (see Appendix 1). This has not changed since our last meeting, with 1 bill outstanding to be submitted by our contractor.</p> <p>The balance for 2022/23, less previous commitments, stands at £32,038.41 (see Appendix 2).</p>	Area Board to note	AB
4.	Priority schemes			
a)	Issue 6915	<p>Issue submitted 02/01/19</p> <p>Confirmation that this project is to be constructed using the following funding streams:</p> <ul style="list-style-type: none"> • CATG / LH&FIG £5,000 • Section 106 £12,800 • Substantive Highways Schemes Fund £47,200 <p>Construction programmed to commence on 24/01/23 for a duration of 25 days under a road closure.</p>	Area Board to note	Cllr Kunkler
b)	Issue 10-20-3	<p>Issue submitted by Rushall Parish Council on 30/01/20</p> <p>Orders for the site to be cleared and then for a Topo survey to take place have been issued.</p>	Area Board to note	Cllr Kunkler

Pewsey Local Highways & Footway Improvement Group

	Rushall Elm Row Phase 2 – Bus Shelter to Manor Cottage continuation of footway.	It is the intention to present a completed design and cost estimate at the next meeting in October.		
c)	Issue 10-20-9 Chirton – request for 20 mph speed limit assessment	Issue submitted by Chirton Parish Council on 24/11/20 Area of concern excludes A342. Speed Limit assessments are charged at £2,500. Parish Council have requested Traffic Surveys to establish current speeds and are awaiting the results.	Area Board to note	Cllr Kunkler
d)	Issues 5998 & 10-20-4 C351 Rushall Pewsey Road – request to consider traffic calming measures	Issues submitted on 11/01/18 and 07/07/20 Wiltshire’s Freight Management Policy review is on hold whilst National Highways considers their own Policy on the trunk road network for the Southwest.	National Policy not anticipated until 2024. To recommend to the Area Board to close this Issue.	Cllr Kunkler
e)	Issue 10-21-2 Woodborough C261 (West End of village) – request to extend kerbing and / or footway	Issue submitted by Woodborough PC on 20/01/21 Design work is progressing and highways are to obtain a new estimate from Scottish & Southern to relocate an electricity support pole. It has been established that a Topo survey is not required to enable the design to be completed. The design and revised estimate is to be presented at the next LHFIFG meeting in October.	Area Board to note	Cllr Kunkler
f)	Issue 10-21-4	Issue submitted by Easton Royal Parish Council on 10/03/21 The construction pack has been issued to the contractor and we are awaiting instruction to set the work out.	Highways to chase contractor Area Board to note.	Highways Cllr Kunkler

Pewsey Local Highways & Footway Improvement Group

	B3087 Easton Royal – speeding through 30 mph limit – request for village gates	Installation is anticipated by the end of July.		
g)	Issue 10-21-11 A342 Manor Farm Conock and A342 bridleways CHIR 15 and 11 – Request for horse and rider warning signs	Issue submitted by Chirton & Conock Parish Council on 25/08/21 The sign which had caused concern for a local householder has now been relocated and we are awaiting the final bill from our contractor.	Area Board to note.	Cllr Kunkler
h)	Issue 10-22-5 Froxfield Church Lane – request for access protection markings	Issue submitted by Froxfield Parish Council on 25/01/22 Regrettably the next round of ad hoc road marking work has been delayed due to unforeseen absence of staff. The work will now be done at the earliest opportunity.	Area Board to note.	Cllr Kunkler
i)	Issue 10-22-6 A345 Upavon to North Newton – request for Deer Warning Signs	Issue submitted by Upavon Parish Council on 27/01/22 Work has been delayed by our contractor due to other priorities. Highways are monitoring progress and pushing for completion.	Area Board to note.	Cllr Kunkler
j)	Issue 10-22-4 Burbage – request for Horse Warning Signs	Issue submitted by Burbage Parish Council on 23/01/22 An order has been placed with our contractor with installation anticipated during the first half of August.	Area Board to note	Cllr Kunkler
5.	New Requests and ongoing Issues			

Pewsey Local Highways & Footway Improvement Group

a)	<p>Issue 6374 & 6541</p> <p>Upavon – repositioning of No Entry Signs</p>	<p>Issues submitted on 08/06/18 & 31/07/18</p> <p>A Briefing Note was presented at the last meeting (see Appendix 3) and the Parish representative requested more time for the Parish to consider their options.</p> <p>Parish Council wish to proceed with all recommendations and offered a 50% contribution, a sum of £3,400. LHFIG are content to proceed on this basis.</p>	<p>To recommend to the Area Board this Issue is added to the Priority Schemes List and to allocate funding of £3,400.</p>	<p>Cllr Kunkler</p>
b)	<p>Issue 10-21-6</p> <p>North Newnton Park Road junction with Rushall Road – sight line issue</p>	<p>Issue submitted by North Newnton Parish Council on 25/05/21</p> <p>Development of the former garage site is nearing completion. Area Highway Engineer has agreed to refresh the SLOW markings on approach to the junction.</p> <p>Markings still to be refreshed – carry to next meeting.</p>	<p>Highways to refresh SLOW markings.</p> <p>Area Board to note</p>	<p>Highways</p> <p>Cllr Kunkler</p>
c)	<p>Issue 10-21-9</p> <p>A354 Pewsey Fordbrook Bus Stop – request for Bus Shelter</p>	<p>Issue submitted by Pewsey Parish Council</p> <p>The Parish have chosen a design and potential supplier for their proposed shelter. The shelter features perch seating for approximately 4 persons and features narrow side panels to allow easy access. The estimated cost of the shelter, inclusive of delivery and installation is £5925.60 plus VAT. The Parish are seeking an alternative quote for installation from Idverde.</p> <p>Highways to obtain a further estimate for consideration from their “go to” supplier.</p>	<p>Highways to obtain a quote to supply and install</p> <p>To recommend to the Area Board this Issue is added to the Priority Schemes List and to provisionally set aside £3,000 towards this project.</p>	<p>Highways</p> <p>Cllr Kunkler</p>
d)	<p>Issue 10-21-12</p>	<p>Issue Submitted by Manningford Parish Council on 26/10/21</p> <p>Parish have raised safety concerns about Cross Hayes and Little Abbots crossroads and of through traffic using this route.</p>	<p>Awaiting potential dates for a meeting with Cabinet Member</p>	<p>Cllr Oatway</p>

Pewsey Local Highways & Footway Improvement Group

	C52 Safety and Speed between Manningford and Wilcot	Cllr Oatway to arrange a meeting involving Parish representatives, Mark McClelland (Cabinet Member) and Highway Officers to discuss improvement options.		
e)	Issue 10-22-1 A338 East Grafton (western approach to village) – Speeding concerns	Issue submitted by Grafton Parish Council on 12/01/22 Parish to update the group following a recent Traffic Survey:	Parish Representative did not attend – defer to next meeting	Parish
f)	Issue 10-22-2 Great Bedwyn The Knapp – Parking concerns	Issue submitted by Great Bedwyn Parish Council on 20/01/22 Parish request the extension of white access protection markings on the bend prior to the rail station. Highways advised that these have been deployed extensively in the area already and have been extended beyond their intended purpose. Highways suggested that formal parking controls (double yellow lines) be considered to address these issues. Highways confirmed that ongoing monitoring shows that the number of rail users has yet to return to 2019 levels and that there are no current proposals to extend off-road parking facilities for the station. LHFIG to await Parish reaction.	Parish Representative did not attend – defer to next meeting	Parish
g)	Issue 10-22-3 A346 Leigh Hill – Request for Calming Measures	Issue submitted by Burbage Parish Council on 23/01/22 Safety concerns at junction of Three Oak Hill Drive Following a site meeting it was found that visibility from the private road was a concern but any improvements to this access would be the responsibility of the owners.	Replacement sign to be installed and situation then monitored. Area Board to note.	Highways Cllr Kunkler

Pewsey Local Highways & Footway Improvement Group

		<p>A junction warning sign has been placed, facing southbound traffic and following further investigation it was discovered that a similar sign for northbound traffic had been in situ but is currently missing. Local Highways have since agreed to replace this sign.</p> <p>There is a further option to paint SLOW markings alongside these signs, and if done on an ad-hoc basis is likely to cost in the region of £400, inclusive of traffic management.</p>		
h)	<p>Issue 10-22-7</p> <p>Chirton The Street – request for raised curbs (approximately 55m) to combat verge erosion to land in front of church</p>	<p>Issue submitted by Chirton & Conock Parish Council on 07/03/22.</p> <p>Parish and Highways have met on site to discuss options for kerbing and provision of a series of bollards to protect the verge. Whilst curbing remains an option, further discussions amongst officers has identified a potential issue with drainage.</p> <p>Early ball park costs are as follows:</p> <ul style="list-style-type: none"> To provide kerbing under a road closure (duration approx. 1 week) = £10K inclusive of legal fees but excluding potential drainage work. To provide up to 15 bollards = £4K <p>Parish to consider the option of bollards only which is likely to have the desired effect of protecting the verge.</p>	<p>Area Board to note</p> <p>Parish to consider</p>	<p>Cllr Kunkler</p> <p>Parish</p>
i)	<p>Issue 10-22-8</p> <p>Rushall Elm Row Phase 3 – New footway from Manor Cottage to newly built footway from Whistledown farm</p>	<p>New Issue submitted by Rushall Parish Council on 27/04/22.</p> <p>New Footway to complete the link between Rushall and Upavon.</p>	<p>Cllr Oatway to make enquiries</p>	<p>Cllr Oatway</p>

Pewsey Local Highways & Footway Improvement Group

Page 52

		Projects such as this could be funded using CIL contributions although it is not clear whether there are any CIL funds available at this time to put to this specific project.		
j)	Issue 10-22-9 A345 Upavon – request for new footway in the vicinity of Grey Flags	New Issue submitted by Upavon Parish Council on 29/06/22 To complete the footway link from Riverside Park to the village centre. The group was reminded of the previous failed attempt to secure an agreement with the owner of Grey Flags to dedicate some land in exchange for a new boundary “barrier” to maintain privacy and sound pollution.	Parish to consider this further and report back at the next meeting	Parish Council
k)	Issue 10-22-10 North Newnton – request for Phase 3 of Footway project	New Issue submitted by Noth Newnton Parish Council on 05/07/22 There is sum of s106 money left over from Phase 2, approximately £7,200, to put towards Phase 3. This would complete the link from Woodbridge Roundabout to the Bus Stops on the A345.	To recommend to the Area Board this Issue be added to the Priority List to enable a ball park estimate to be formulated. Highways to produce ball park estimate for further consideration.	Cllr Kunkler Highways
6.	Other items			
a)	Pavement and Footway Improvement Schemes	Matt Perrott, Area Highway Engineer, has confirmed that funding is available to address the issues previously discussed at Burbage and Rushall.	Area Board to note	Cllr Kunkler
b)	New mail box to submit requests to the LHFIG.	Wiltshire Council has created a new mail box for submitting requests. Effective immediately, please submit requests to LHFIGrequests@wiltshire.gov.uk . Requests for Traffic Surveys should continue to be sent to trafficsurveys@wiltshire.gov.uk	To note	All

Pewsey Local Highways & Footway Improvement Group

		Please forward this information to all who submit requests on behalf of your Parish Council.		
c)	Deadline for submitting LHFIG Requests.	All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting. The deadline for our next meeting is therefore 12 th October 2022.	To note	All
	Dates of future meetings: 26th October and 25th January 2023, commencing at 14:00 hrs. Meetings to be held virtually until further notice.			

Page 53

Pewsey Local Highways & Footway Improvement Group

Highways Traffic Officer – Mark Stansby

Area Highway Engineer – Matt Perrott

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LH & FIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Pewsey Area Board.

2.2. If funding is allocated in line with LH&FIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Pewsey Area Board will have a remaining Highways funding balance of **£22,638.41**

Pewsey Local Highways & Footway Improvement Group

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Pewsey Area Board

7.1 To close the following Issues: 5998 and 10-20-4 (items linked) Rushall

7.2 To add the following Issues (with funding) to the Priority Schemes List:
6374 and 6541 (items linked) Upavon signing & lighting (£3,400).
10-21-9 Pewsey Fordbrook Bus Shelter (£3,000).

7.3 To add the following issues to the Priority Schemes List (currently without funding):
10-22-10 North Newnton Footway (Phase 3)

Pewsey CATG expenditure 2021 / 22 as of 12/07/22

Budget £13,356 + £17,559.63 c/fwd = £30,915.63

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
Rushall Elm Row	£55,000.00	£5,000.00	£54,373.31 Final	£54,373.31
Chirton Footpath	£23,500.00	£4,500.00	£23,242.80 Final	£23,242.80
Manningford – HGV Direction Signs	£1,145.25	£500.00	£725.34 Final	£725.34
Burbage High St / Services - Pedestrian access	£14,000.00	£2,000.00	£9,206.77 Final	£9,206.77
All Cannings Road Markings	£600.00	£500.00	£600.00 Final	£600.00
Little Bedwyn Chevron	£600.00	£450.00	£306.88 Final	£306.88
Hilcott Carriageway Roundels and SLOWs	£600.00	£300.00	£600.00 Final	£600.00
Chirton The Street – access protection marking	£50.00	£50.00	£50.00 Final	£50.00
Chirton Horse Warning signs	£900.00 (ball park)	£300.00	£575.12 Interim	£900.00
Totals	£96,395.25	£13,600.00	£89,680.22	£90,005.10

Budget £30,915.63

Projected Spend £90,005.10

Balance -£59,089.47

Plus contributions (details below) £76,623.22

Overall Balance £17,533.75

Contributions

Rushall Elm Row	£5,000.00	Rushall Parish Council – invoice issued
Rushall Elm Row	£44,373.31	Substantive Highways Fund
Chirton Footpath	£4,500.00	Chirton Parish Council – invoice issued
Chirton Footpath	£14,242.80	Substantive Highways Fund
Manningford HGV signs	£225.34	Manningford Parish Council – invoice issued
Burbage High St / Service station	£6,766.00	Pewsey Area Board Grant
Burbage High St / Service Station	£440.77	Burbage Parish Council – invoice issued
All Cannings Road Markings	£100.00	All Cannings Parish Council – invoice issued
Little Bedwyn Chevron	£75.00	Little Bedwyn Parish Council – invoice issued
Hilcott road markings	£300.00	North Newnton Parish Council – invoice issued
Chirton Horse Warning signs	£600.00	Chirton Parish Council – to be invoiced upon completion
Total	£76,623.22	

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Pewsey LHFIG expenditure 2022 / 23 as of 12/07/22

Budget £26,712 + £17,533.75 provisionally c/fwd = £44,245.75

Scheme	Estimate	LH&FIG Commitment	Expenditure	Projected Spend
North Newnton Footway Phase 2	£65,000.00	£5,000.00	£2,500.00 interim	£65,000.00
Rushall Elm Row Phase 2 site clearance & topo	£5550.00	£5,000.00 (prov)	£0,000.00	£5,550.00
Easton Royal village gates	£4,200.00 (ball park)	£3,150.00	£0,000.00	£3,157.34
Froxfield The Green – access protection markings	£400.00	£300.00	£0,000.00	£400.00
A345 Upavon to N Newnton – deer warning signs	£1,000.00	£750.00	£0,000.00	£1,000.00
A 346 Burbage Horse Warning Signs	£1,000.00 (ball park)	£500.00	£0,000.00	£1,000.00
Totals	£79,150.00	£16,300.00	£2,500.00	£76,107.34

Budget £44,245.75

Projected Spend £76,107.34

Balance -£31,861.59

Plus contributions (details below) £63,900.00

Overall Balance £32,038.41

Contributions

North Newnton Footway Phase 2	£12,800.00	Section 106 Fund
North Newnton Footway Phase 2	£47,200.00	Substantive Highways Fund
Rushall Elm Row Phase 2 Site Clearance & Topo	£2,000.00	Rushall Parish Council – to be invoiced upon completion
Easton Royal Gates	£1050.00	Easton Royal Parish Council – to be invoiced upon completion
Froxfield The Green – access protection	£100.00	Froxfield Parish Council – to be invoiced upon completion
A345 Upavon / N Newnton Deer signs	£250.00	Upavon Parish Council – to be invoiced upon completion
Burbage Horse Warning Signs	£500.00	Burbage Parish Council - to be invoiced upon completion
Total	£63,900.00	

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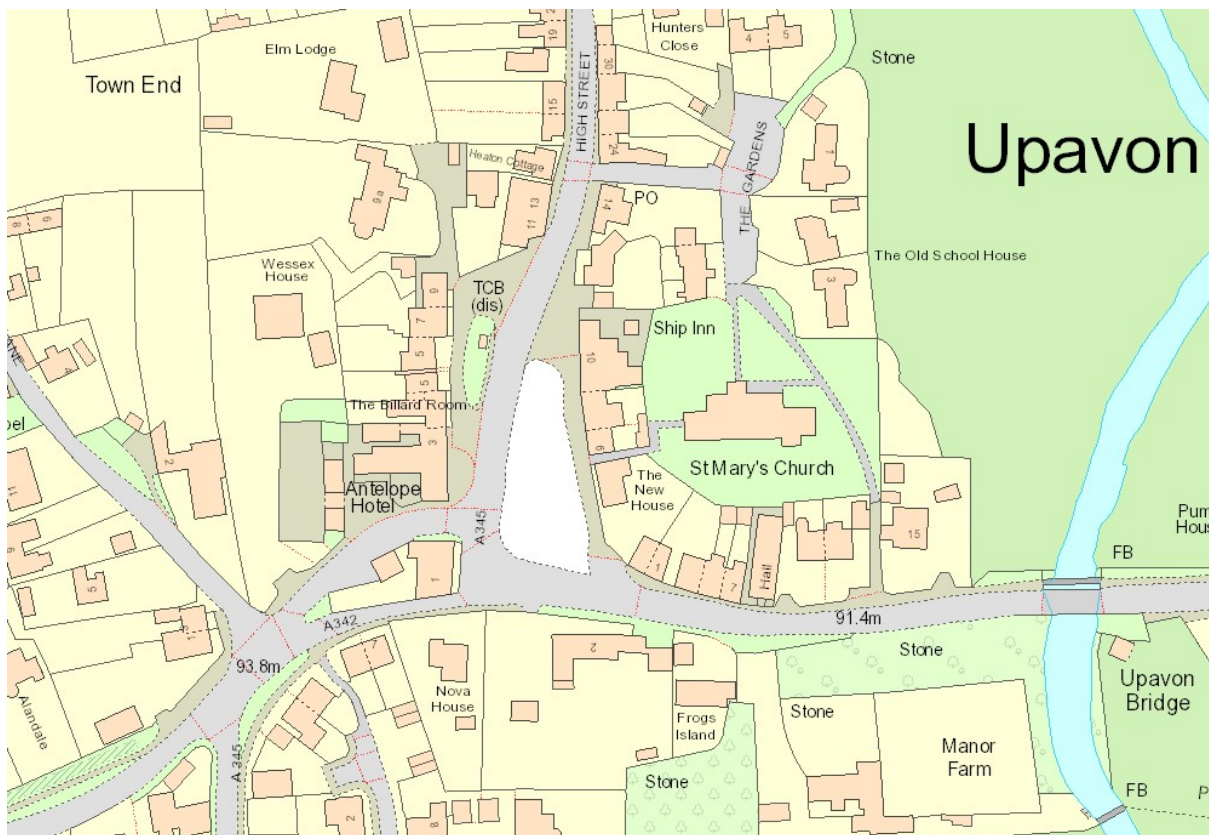
Briefing Note for Pewsey CATG / LH&FIG

Area Board Issues 6374 and 6541 – The Triangle, Upavon Junction of A345 and A342 – Road Safety Concerns

Background

Concerns have been raised by the Parish Council about safety at this junction, which is situated within a conservation area in the centre of the village, with the following issues being reported:

- Vehicles approaching on Andover Road failing to Stop (Give Way).
- Vehicles contravening the No Entry signs and passing the wrong way alongside The Antelope public house.



Since raising these concerns the Parish has forwarded a list of requests for Highways to consider which include:

- A review of the Give Way signs and No Entry signs.
- Provision of advance notice of the No Entry for Southbound drivers on the A345.
- Review of road marking provisions
- Consideration of additional street lighting and LED lighting above signs.

Following submission of this list, the road markings have been refreshed at this junction.

Current Situation

The junction and all approach roads are subject to a 30 mph speed limit, by virtue of street lighting. There are directional signs posted, along with regulatory signs to indicate Give Ways and No Entry restrictions.

An examination of the collision database shows there have been no personal injury collisions recorded here within the most recent 6 year period available (up to the end of August 2021).

A345 Southbound approach (google image July 21)



A342 Westbound approach Andover Road (google image July 21)

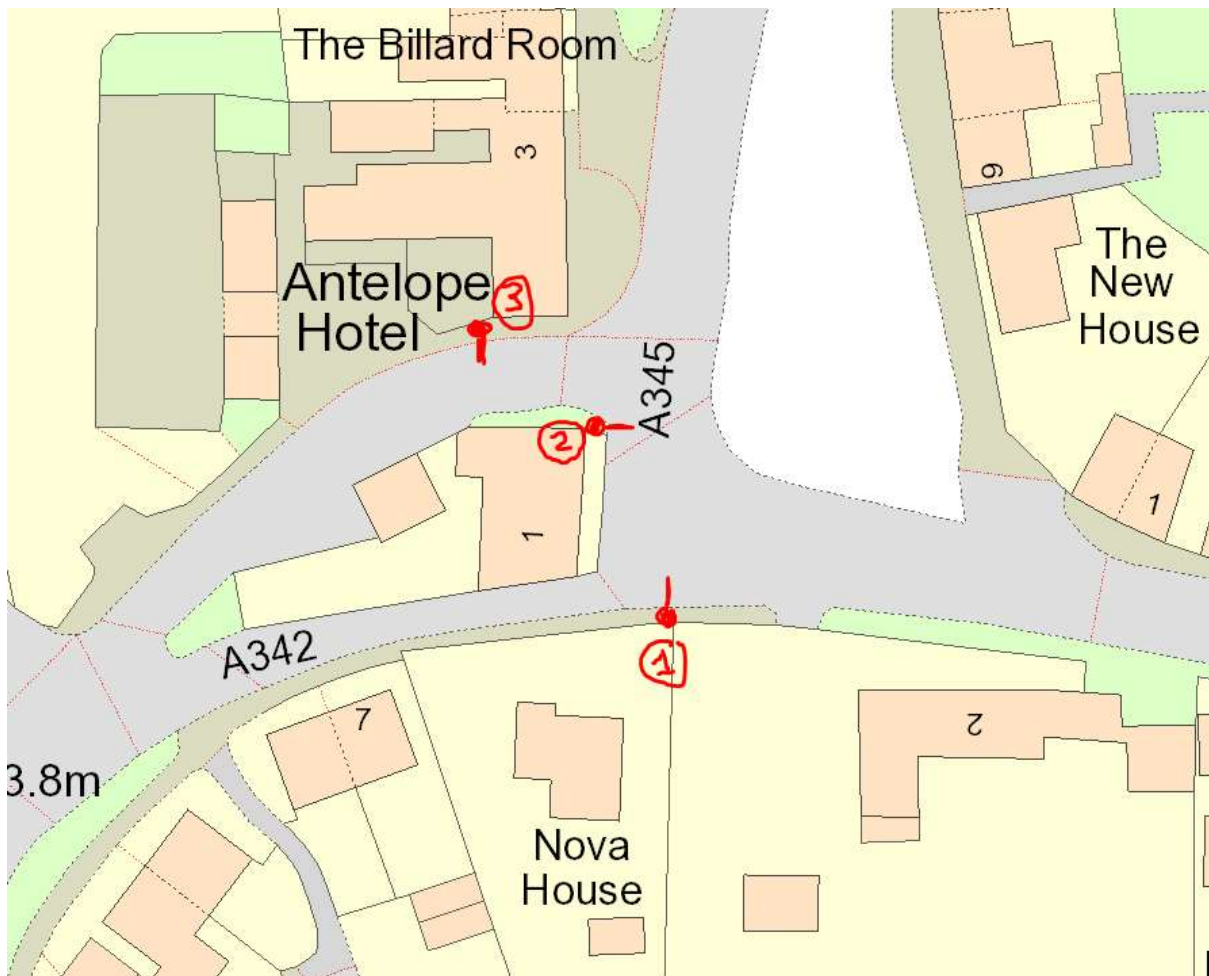


Review of Street Lighting Provision, including Sign Illumination

Highways have commissioned their Term Lighting Consultants, Atkins to investigate the following:

- Effectiveness of street lighting at the junction.
- The performance of lighting for the give way sign and no entry signs with a view to upgrading to LED.
- That the sign light for the advance give way sign is functioning correctly.

Atkins have responded with the following recommendations:



1. Provide additional lighting column avoiding tree canopy
2. Replace illuminated No Entry signpost with new lighting column and attach No Entry sign to lighting column. Sign light to be attached to column.
3. Replace illuminated Give Way signpost with new lighting column and attach Give Way sign and sign light to lighting column. Column to be placed approximately 3m west of current signpost to avoid overhanging roof.

A ball park estimate to undertake this work excluding temporary traffic management is in the region of £4,000 to £5,000. (See summary of costs at the end of this note).

There is an option to do all, or some, of the above.

Atkins also confirmed that there is power to the light unit above the advance give way sign on Andover Road, but a fault in this unit had been detected. This will be repaired as part of the routine maintenance programme.

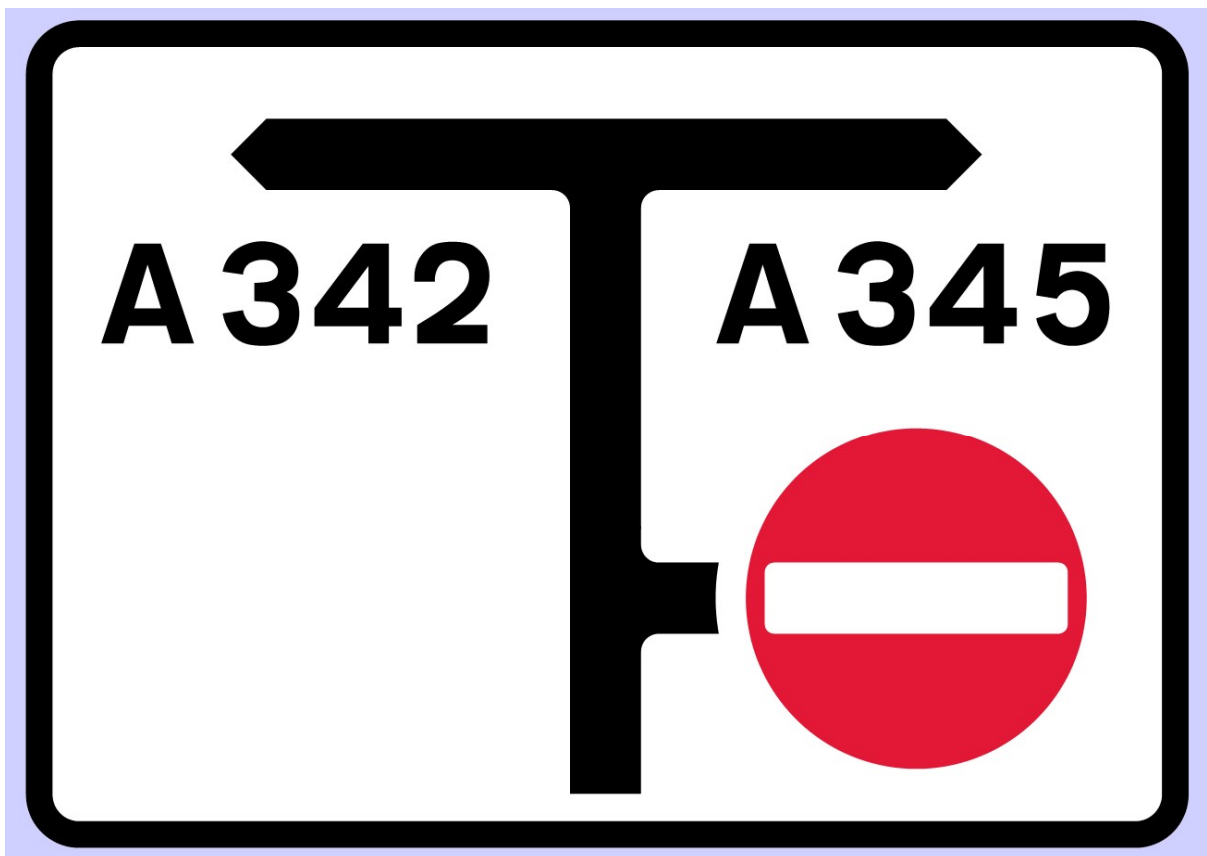
Review of Signing Provisions

Whilst the existing signs are considered to be in a serviceable condition, the Parish have requested that the Give Way sign on the approach from Andover Road be replaced with a larger version, and to mount this on a yellow backing board. Whilst the use of yellow backing boards in Conservation Areas is not considered appropriate, a larger sign, would be acceptable, and we propose raising the height of the warning triangle from 600mm to 900mm. To put this into context, a 900mm triangle is considered appropriate for approach speeds of between 40 to 60 mph, and therefore this would be a significant upgrade.

The No Entry signs could also be replaced, along with the Give Way sign on the approach by The Antelope. The cost of these upgrades would be in the region of £300.

The Parish has also requested a sign to give advance notice of the No Entry on the southbound approach to the junction. Whilst siting opportunities are limited here, an example of a sign which could be installed is shown below.

Dimensions = 800 x 600 mm approx.



The cost to supply and install this sign would be in the region of £300.

Summary of Ball Park Costs

Item	Cost
Lighting / Electrical	£5000
Signing	£600
Traffic Management	£550
Sub total	£6,150
Contingency 10%	£615.00
Ball Park Estimate	£6,765.00

This proposal will be discussed at the next CATG meeting and a robust estimate will be produced once the extent of the project has been agreed.

Mark Stansby
07/04/22

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